Changing the Tax Status of a Service Item

Chapter 6 Homework

Once the sales tax feature is activated in Chapter 6, a new **Sales tax** field will be added to all products and services. The field automatically defaults to **Taxable – standard rate** for all items, including **service** items.

In your Chapter 6 homework, you'll need to change the tax status for all **service** items.

Click **Edit** in the **ACTION** column dropdown menu for each **service** item to open the item record.

Click **Edit sales tax**.

Click **Still don't see what you're looking for?**.

Toggle **Nontaxable** and click **Done**.